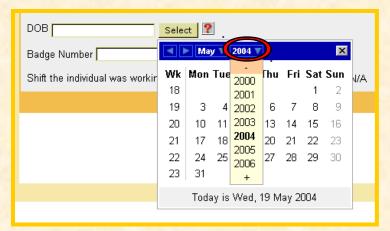
Using The "Calendar" Function

- To Use the Calendar Function, Enter the Date of Birth in the Field at Right.
- Clicking "Select" opens the Calendar to the current date. At the top toolbar, there are several arrows. Clicking the left or right arrows scrolls the calendar backward or forward by month. Clicking the down arrow by the Month or Year allows scrolling up or down to make a selection.
- **3** E.g. Enter the DOB 10 Sept 1975. Click the Year arrow and a scroll bar appears. Click + or - to scroll up or down. Highlight and click on the year, 1975.

Next Screen





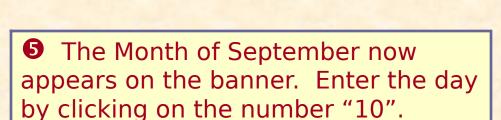






Using The "Calendar" Function

The Year 1975 now appears at the top. Click the Month arrow, and scroll down the menu list. Highlight & click September.



The Calendar closes and the complete DOB appears in the field.

These selections may be done in any order and may be re-entered, if an entry error occurs.

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